# USE OF DETERMINATION CODES ON RRD2

AJP = Adjudication pending: YINC pending
CCP = Criminal charges pending
CWF = Closed without findings
FHR = Fair hearing requested
IIW = Insufficient information to warrant an investigation
IND = Indicated maltreatment occurred; unable to substantiate
LGP = Pending per legal agreement/settlement; see CPS Program
SUB = Substantiated abuse, neglect or exploitation
SUD = Substantiated/indicated child abuse resulted in death
SUP = Substantiation pending
UNF = Unfounded, no reason to suspect maltreatment under state law
UNR = Unsubstantiated after internal review
UNS = Unsubstantiated/Unable to establish abuse, neglect or exploitation
UNX = Substantiation overturned after review committee/fair hearing

When allegations are substantiated, the worker should enter a determination code of <u>SUP</u>.  This is required to allow due process to alleged perpetrators.  The referral should be closed as usual per current policy (this is so the system can accurately reflect that investigations are completed within the 60-day limitation period).

Substantiation letters should go out and the alleged perpetrator(s) has/have 30 days to request a fair hearing.

> If no fair hearing is requested, the code will be changed automatically by the system to SUB.

> If criminal charges are pending, the code would need to be changed to CCP. Based on the outcome of the charges, the code will then be changed to SUB (if there is a conviction) or to FHR, SUB or UNX (if there is not a conviction and a fair hearing is or is not requested.)

> If a fair hearing is requested, the code would be changed to FHR.  Once the review has taken place, the code will then be changed to SUB or UNX, depending on whether or not the substantiation was upheld.  (UNX is <u>only</u> to be used when a substantiation determination is overturned after review.)

*__**Since the report, in most instances, will be closed the appropriate supertask person will have to change this code.**__*

The system will automatically change SUP determinations to SUB 45 days after the determination end date entered on RRD1 if FHR or CCP codes are not entered.

As a courtesy, please notify your regional supertask person when you are notified that a fair hearing has been requested.